

COVID-19 RISK ASSESSMENT FORM

SECTION A

LOCATION: Northgate High School

ACTIVITY: Dance Classes

DATE CARRIED OUT: 1st September 2021

Collated by: Rebecca Hrenman

SECTION B

1. Area	2. Who is at risk?	3. Risk identified	8. Action to mitigate
Carpark, pathways, exterior area	Customers and possibly staff	Social distancing not observed, people may congregate before entering premises. Parking area could become too congested to allow social distancing.	Arrive at venue for allocated class time, wait in car until the entrance is opened, when waiting please adhere to the 2m distancing government guidelines.
Entrance/Exits, waiting area's	Customers and staff	Possible over crowding /pinchpoints at drop off and busy areas where risk of social distancing is not observed in a confined area. Touch points: doors, handles	Identify busy areas/pinch points. Mark out 2 metre spacing if venue allows. Communicate one way system with customers and provide signage. All visitors 11yrs+ to wear a face mask when entering/exiting the building. All visitors use hand sanitiser when entering and exiting. Internal doors to be ajar/hooks open where venues allow, cleaning of touch points between classes/bubble breaks. Customers informed to arrive allocated time and not before, early arrivals will be required to wait outside, any late arrivals may not be permitted, this will be at the teachers discretion. <u>No waiting at venue</u>
Toilets	Customers and staff	Social distancing could be difficult, frequent use of touch points; handles, taps, seat, basin, light switches, used as a changing room	Toilet limited to students only, hand washing sign, cleaning of touch points between classes/bubble breaks of student toilet only. Students to arrive ready for class no changing on the premises. Customers use other toilets at own risk.

Main hall	Students and staff	Students not observing social distancing rules for safe exercise, travelling movements, touch points, ventilation, equipment, props, risk of over crowding in class	Individual spots for students pre set at social distancing guideline, staff to pre set spots if travelling on diagonal to take place, students encouraged to not lie on the floor unless using a mat which must be cleaned after, doors/windows to be open to allow for adequate ventilation, cleaning of touch points between classes/bubble breaks. Adapted timetable to allow for cleaning, students grouped in bubbles adhering to maximum allowed as stated by government guidelines. Students encouraged to bring the minimum with them, any belongings to left at exit at the start of class.
During class	Students and staff	Partner work/contact work, bare feet	No partner/contact work for the time being. Footwear must be worn in all classes no bare feet, ballet shoes, anti slip dance wear socks, jazz shoes or plimssoles.
First aid/student assistance	Students and staff	Already concerns for administering first aid, needing to get closer than 2m social distancing to administer first aid, tie shoes if hazardous	Staff to wear a mask if 2m distance can not be adhered to snugly fitting over mouth and nose, disposable apron and gloves provided. All staff to sanitise hands before/ after use of PPE
Track and trace	Customers and staff	Symptomatic customers in contact with others could cause transfer of covid 19.	Inform the school immediately if you or a family member shows any signs/symptoms of covid 19 or have been contacted by track and trace themselves. Advise to follow government guidelines, implement my own track and trace through bubble registers and inform any customers that have been in contact with the potentially infected person.